
Eswatini Water & Agricultural Development Enterprise

Vacancy – Meter Recorder

The following vacancy has become available at SIPHOFANENI (DAMSITE). Suitable candidates are invited to apply.

Job Title:	Meter Recorder
Location	Siphofaneni (Damsite)
Reporting to:	Potable Water Technician
Objective:	Responsible for water meter reading program; reads residential and commercial water meters; ensures quality customer service to consumers; and performs minor water meter maintenance.
Duties and Responsibilities	<ul style="list-style-type: none"> ▪ Read residential and commercial water meters with computerized hand-held machine; read meters manually as necessary; record readings making necessary calculations. ▪ Assist with field testing of customer meters for accuracy. ▪ Perform minor field repairs; replace damaged meter boxes and lids; clean out meter boxes; check for meter leaks. ▪ Perform customer service duties including service turn-ons and turn-offs, re-reading meters to resolve complaints, and notify customers of water interruptions and of the type of work to be performed. ▪ Perform related duties as required.
Qualifications, Skills, Experience	<ul style="list-style-type: none"> ▪ Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance. ▪ Some experience reading, maintaining, and repairing/replacing water meters is desirable. ▪ Operational characteristics of meter reading devices and related tools and equipment. ▪ Uses and purposes of general construction tools and equipment. ▪ Principles and practices of customer service. ▪ Basic mathematical principles. ▪ Principles and practices of record keeping. ▪ Occupational hazards and standard safety practices.

Written applications and academic certificates are to be sent to the Human Resources Office through: recruitment@eswade.co.sz or hand delivered to the Human Resource and Administration Office in Mbabane, Sincephetelo MVA Building, 3rd Floor, Mbhibhi Street. Closing date for applications is the **4th October, 2021 at 1630 hrs.** Late applications shall not be considered.